## Here is how we are going green You too can do it!

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Our office supplies are reusable ... We use biodegradable pens and reusable water bottles. This ensures that no member of our team is exposed to ingesting the invisible residue

We optimize natural light ...
We optimize daylight by efficiently bringing natural light into our office though exterior glazing, thereby reducing artificial lighting

that is known to come from throwaway plastic bottles. We enjoy the personal touch of drinking coffee from our own mugs instead of disposable cups.

## Our storage is digital ...

We have created virtual storage space for our team members with individual security keys in addition to common electronic folders with assigned rights to store, view and delete. requirements to save energy.

We make the most of paper ...
We print only when we must. We use recycled printing paper and print on both sides. We cut out blank spots in order to create a custom notepad to jot down reminders before recycling the rest.

We send e-messages ...

## Plants are an integral part of our office décor ...

We have real plants throughout our indoor working spaces. Since carbon is stored in plants, putting them inside filters the air. They also create a more peaceful environment for our people to work in.

## Saving power has become a habit ...

For holidays, special events and birthdays, we send e-cards instead of buying traditional cards and mailing invitations. We make these e-cards fun and often humorous and are aware that the same are also more environment-friendly as compared to sending out paper announcements that recipients tend to discard after reading.

Our office pantry has reusable dishes ... While plastic and paper are invariably the norm

We ensure that computers and electronic devices are turned off instead of being in a standby mode when they are not in use. This also gives our computers and electricity at the office a welldeserved break!

GLOBAL RISK ADVISORY LLP

when it comes to having meals at work, we have replaced them with reusable products that simply require washing. This is an effective way to reduce disposable products that have to be discarded.

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